

ENROLLMENT STEPS

NEW PARTICIPANTS

1) Please email the EQIP Inbox at eqip@crisphealth.org and include the following information:

- The name of your organization.
- The individual NPIs of the practitioners you are interested in enrolling.

The EQIP Team will run the NPIs to determine your baseline episode volume and eligibility.

2) To create a new EQIP Entity, a CMS approved practitioner in Maryland must email eqip@crisphealth.org and indicate they would like to be the Lead Care Partner (LCP). The EQIP Inbox will respond with next steps and get the LCP set up in the EQIP Entity Portal (EEP).

3) The LCP will navigate to EEP where they can complete the enrollment process. LCP's can also add administrative proxies in the portal to complete the remainder of the enrollment process.

All EQIP Entity information must be final in EEP before the enrollment period closes!

RETURNING PARTICIPANTS

1) LCPs or Administrative Proxies must log into EEP to complete the enrollment process. **EQIP requires all EQIP Entities to re-enroll each year. All EQIP Entity information must be final in EEP before the enrollment period closes!**

Returning participants can also email the EQIP Inbox at eqip@crisphealth.org to receive their baseline episode volume and eligibility report to assist with enrollment decisions.

Please watch the [EQIP Enrollment Webinar](#) for a demo of the enrollment process in EEP for **both new and returning EQIP Entities**.

