Introducing the New CRS Landing Page

What is changing?

- Instead of having two separate CRS Reporting sites (one for Static Excel-based reports and another for Tableau interactive reports) there will now be a single site for all reports - https://reports.crisphealth.org/

Why the change?

- To make it easier for users who rely on reports from both sites
- Using new technology, we made the site easier to access reports more quickly, with less clicks and more user- friendly by allowing you to customize your reports page

What do I need to do?

- Login as you have always done with your same username and password.
- Take a few minutes to review the remaining slides in this presentation to learn how to customize your landing page and see some of the other new features

When will the changes happen?

- Monday, July 10th the new CRS Landing Page will be up and running

What if I have questions?

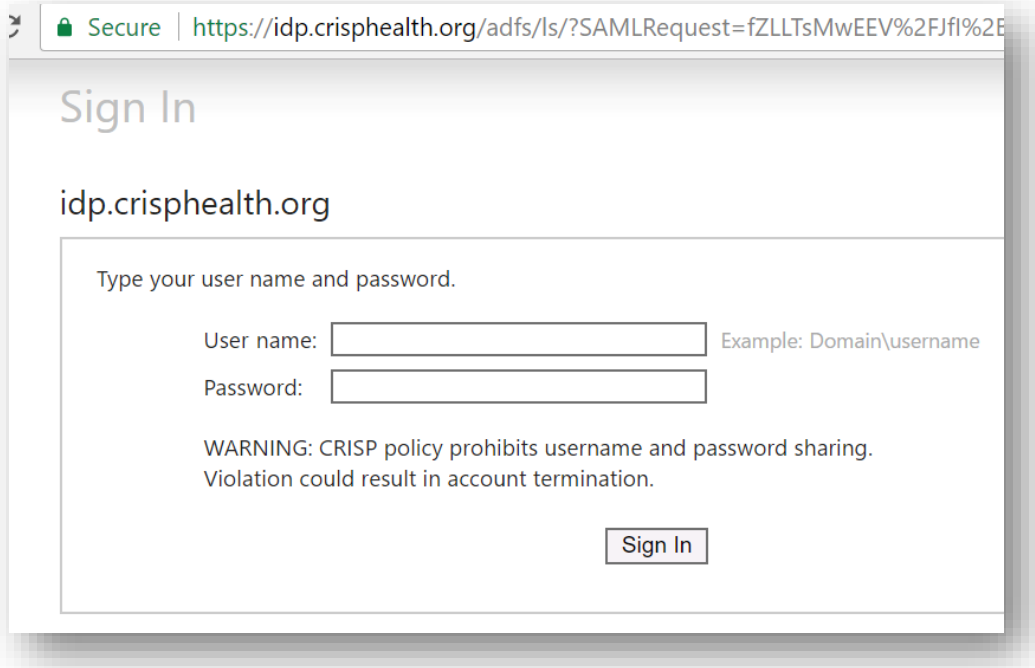
- Call us at 1-877-952-7477 or email us at support@crisphealth.org

Getting Started

CRISP Reporting Service is optimized for a Chrome browser.

Enter the CRISP Reporting Service URL into your browser window: https://reports.crisphealth.org/ (and bookmark this link!).

You will be prompted for your User Name and Password, if you are not already authenticated.



Landing Page

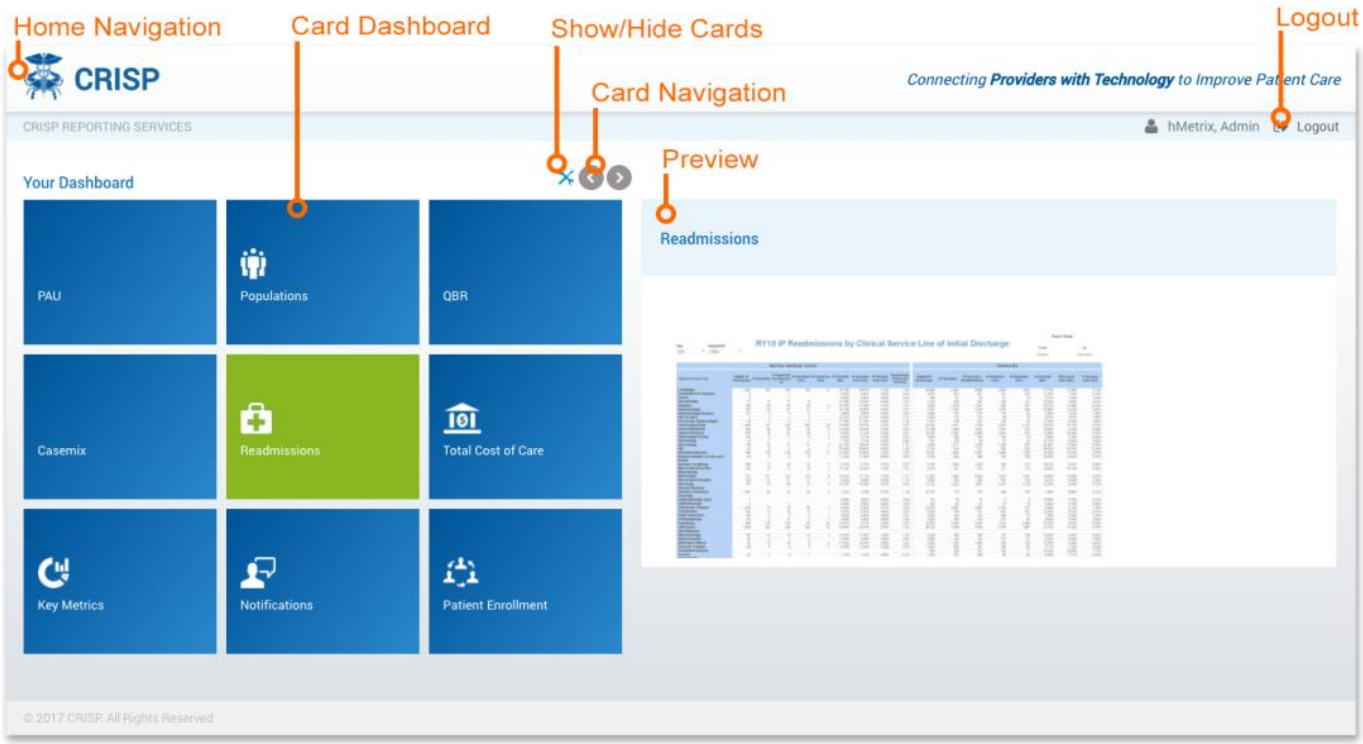
New combined Static Portal and Tableau landing page

Uses cards and sub cards to organize reports by report type

Minimize user clicks

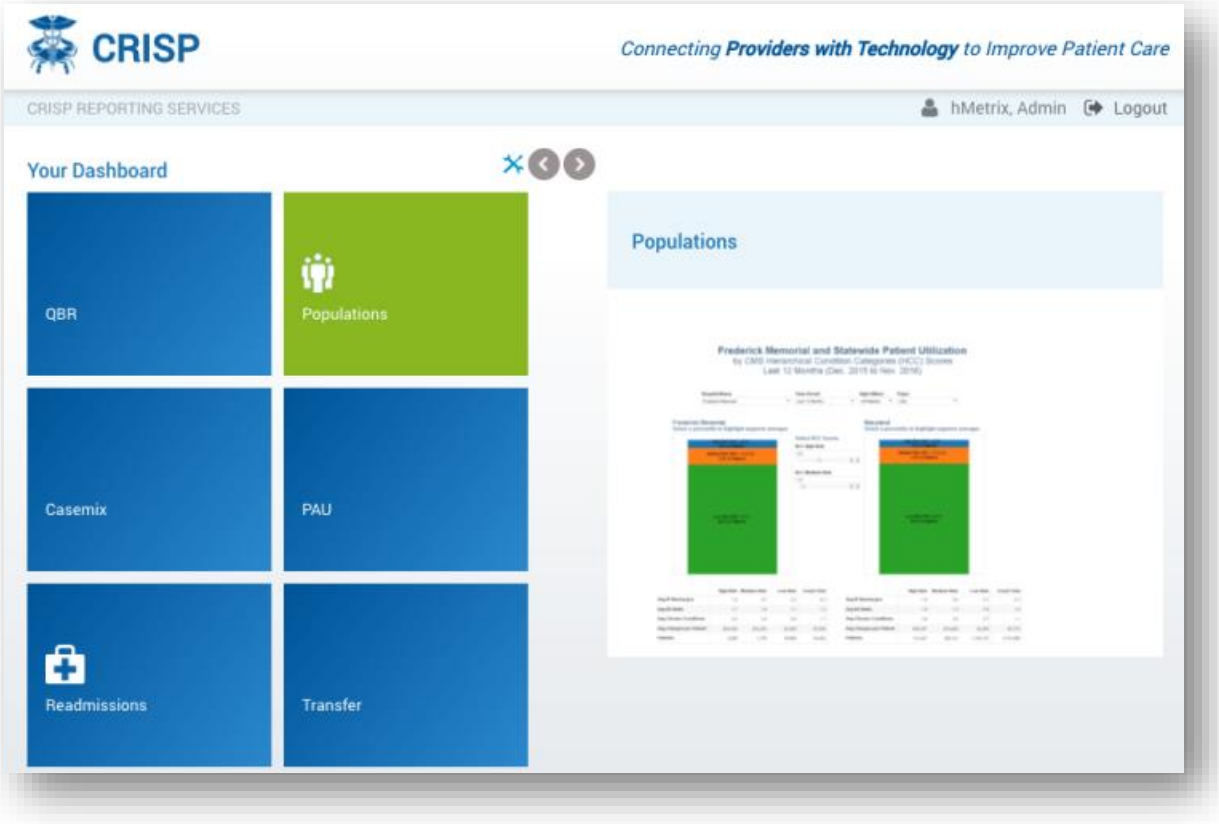
Customized for each user

Customizable by user



Report Preview

Hover over each card and the report preview window will be displayed, providing more report details.



Report Sub Cards

Double click on the Report card to launch the Report sub card.

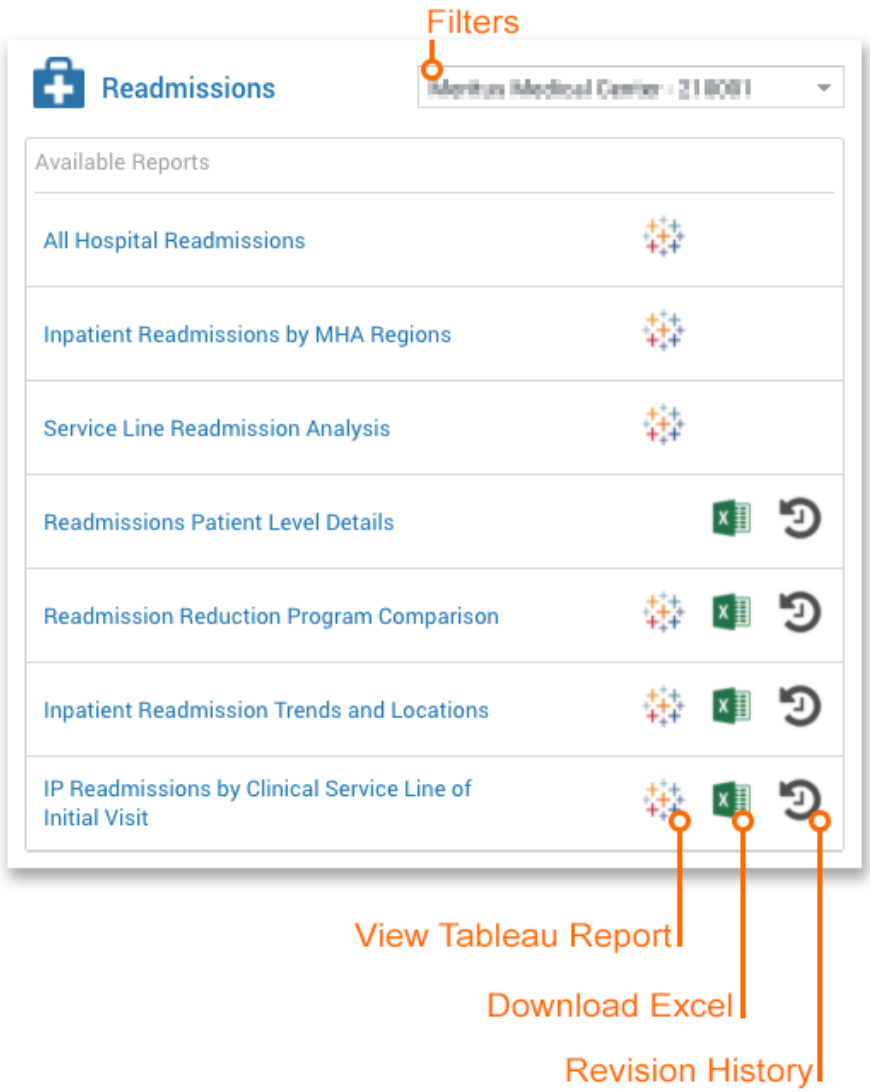
The Report sub card provides links to additional reports within the Report card.

Depending on the report type, you can view the report in Tableau and/or Excel workbook.

Hover over the icons to view a preview of the report.

Some reports may have multiple versions. To view an archive of the reports, click on the archive icon .

Depending on your access rights, you can use the filter to view reports for different hospitals.

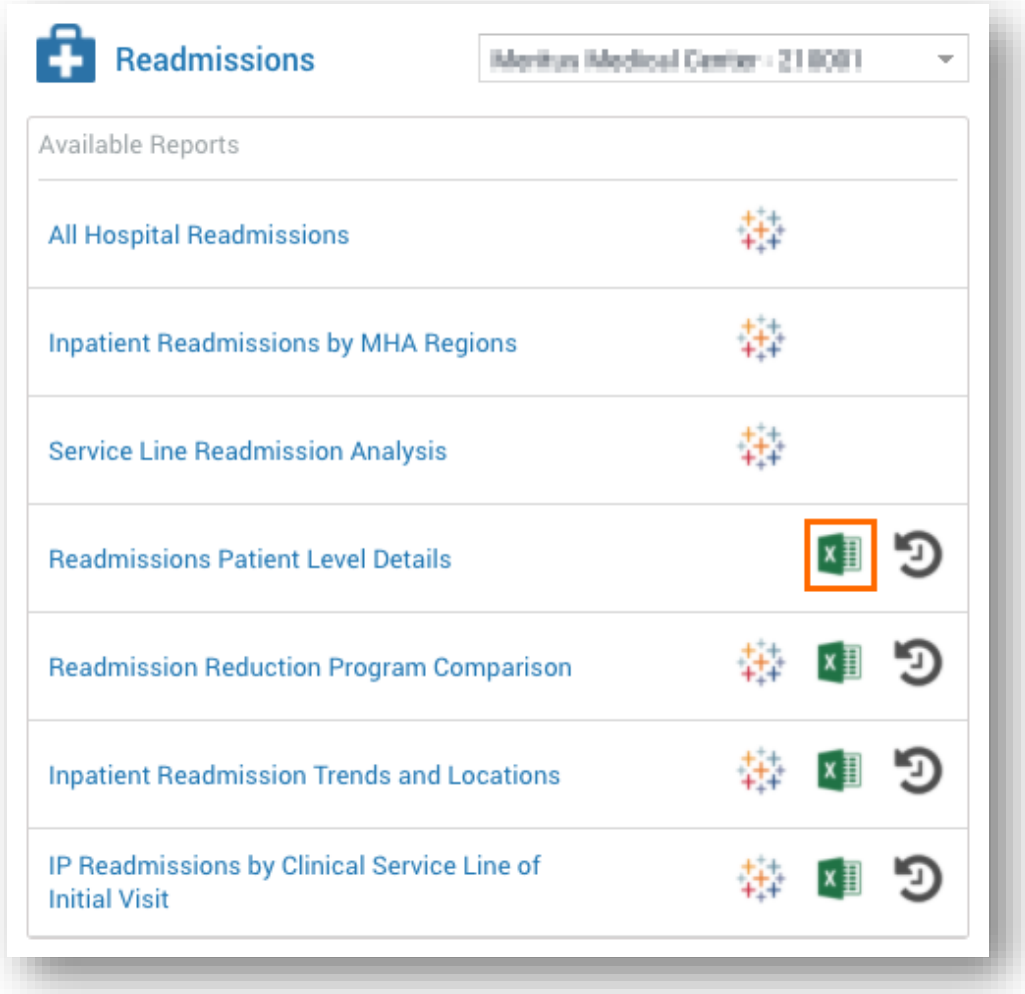


Download an Excel Report

Click the Excel icon to download the corresponding Excel report.

If there is no icon, the report is not available for download.

Find the downloaded Excel file in your computer's download folder.

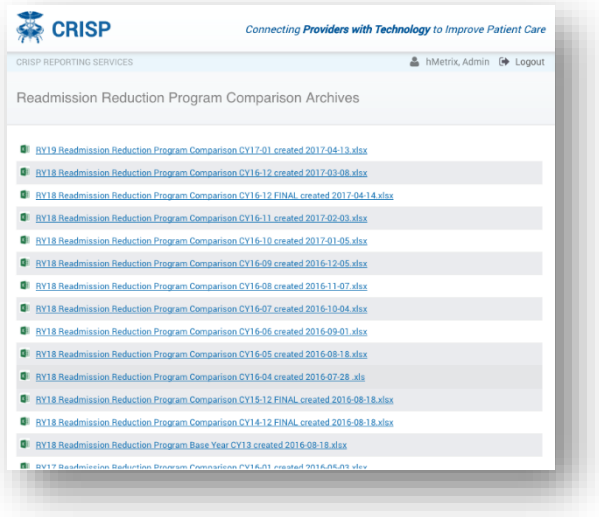


View Archive Reports

Click the button to view archived versions of each report.

Archived versions will be named by date.

Click on the archive report to download.



View a Tableau Report

To view a tableau report click on the Tableau Icon.

The report will open in a new tab in your browser.

All reports have a collapsible menu option on the left panel. Click on the side navigation arrow to expand the menu option.

Click on the report name to view the additional reports.

To return to the Report dashboard click on the CRISP logo on the top left.

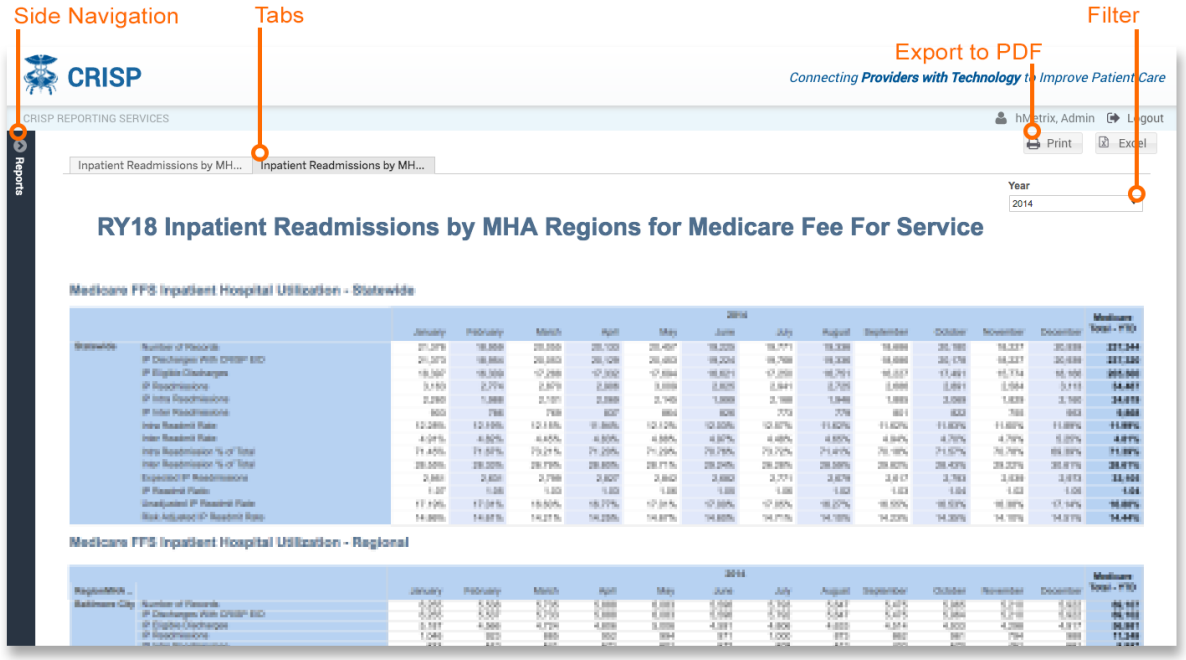


Tableau Report Features

Each report will be slightly different but some common features available in most reports are the ability to export to PDF, download the report in an Excel workbook, and some reports may have additional filter by Hospital, Payor Group, Start Date & End Date.

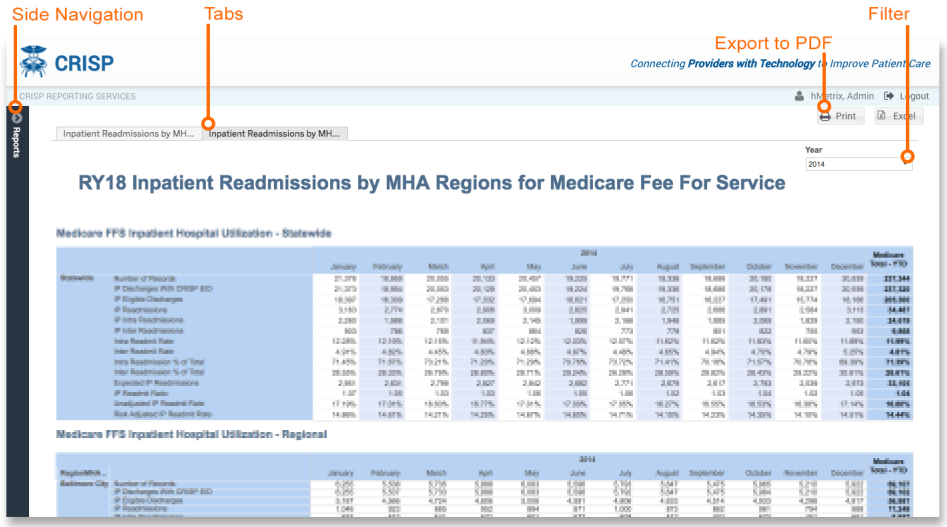


Tableau Report – Export to Excel

PDF and Excel export options available as appropriate.

To export the report to Excel, click the Excel button in the upper right hand corner.

Clicking this button will download the exported Excel workbook to your download folder.

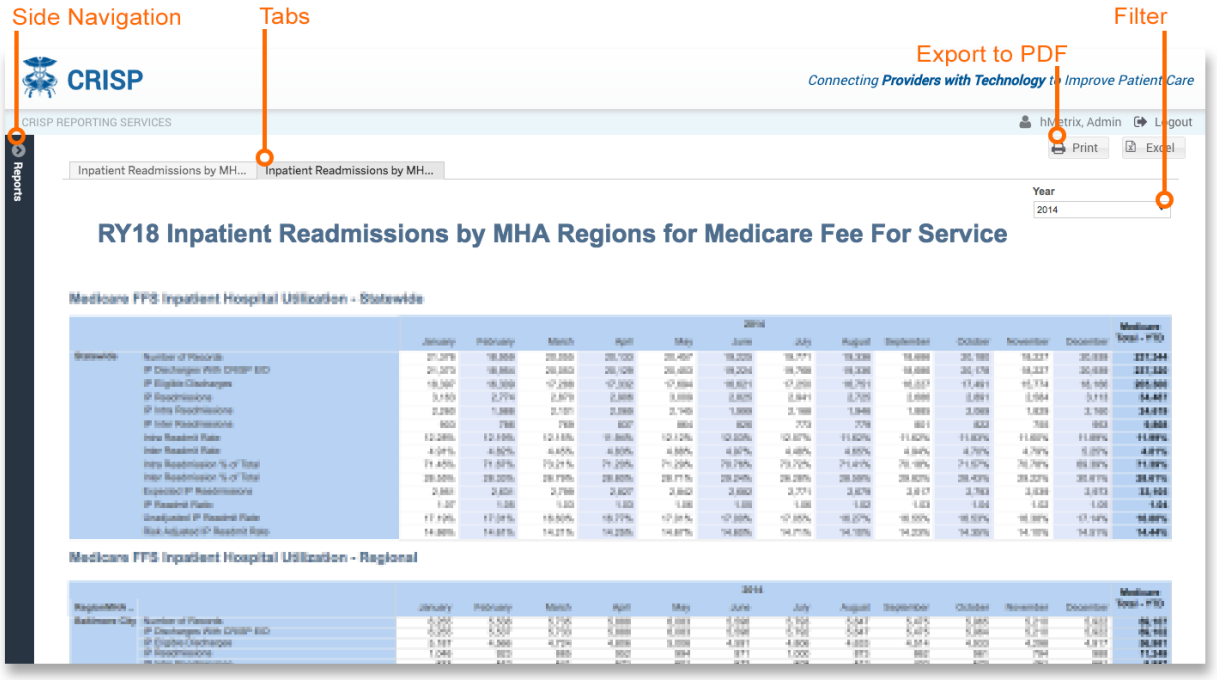
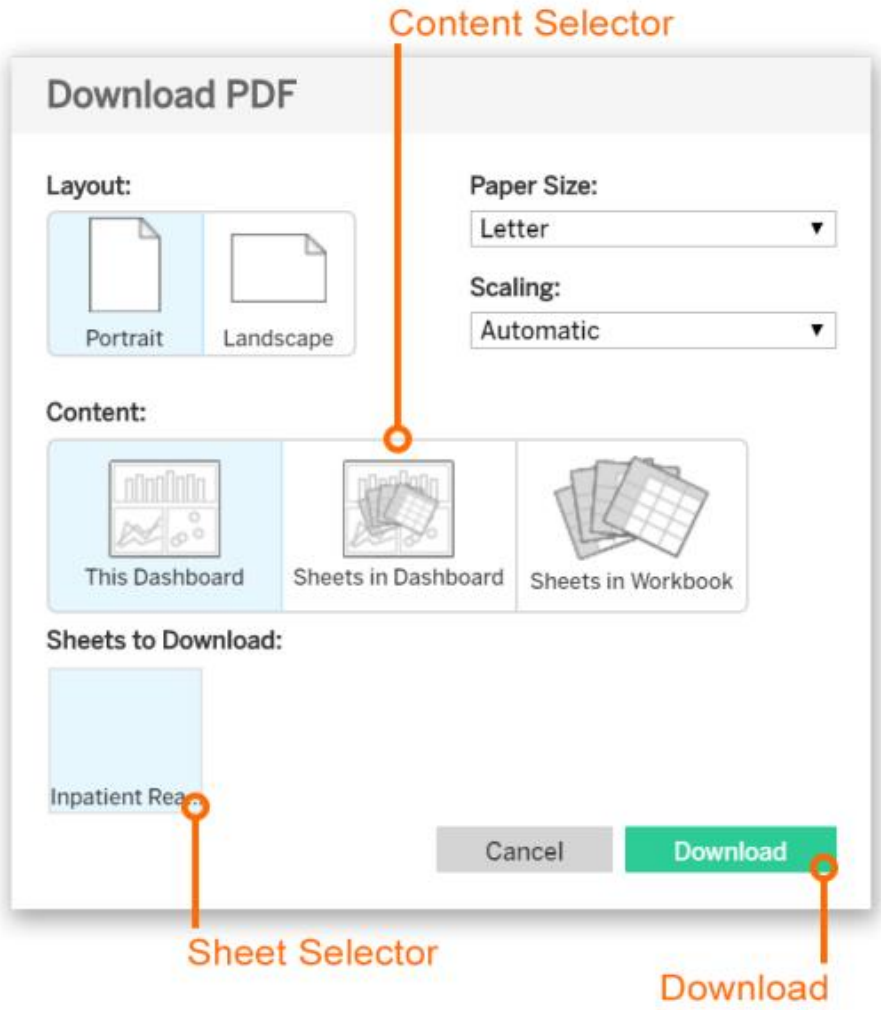


Tableau Report – Export to PDF

To export the report to PDF, click the Print button in the upper right hand corner.

Clicking this button will show the PDF export menu.

Click on the download button to download the exported PDF report to your download folder.



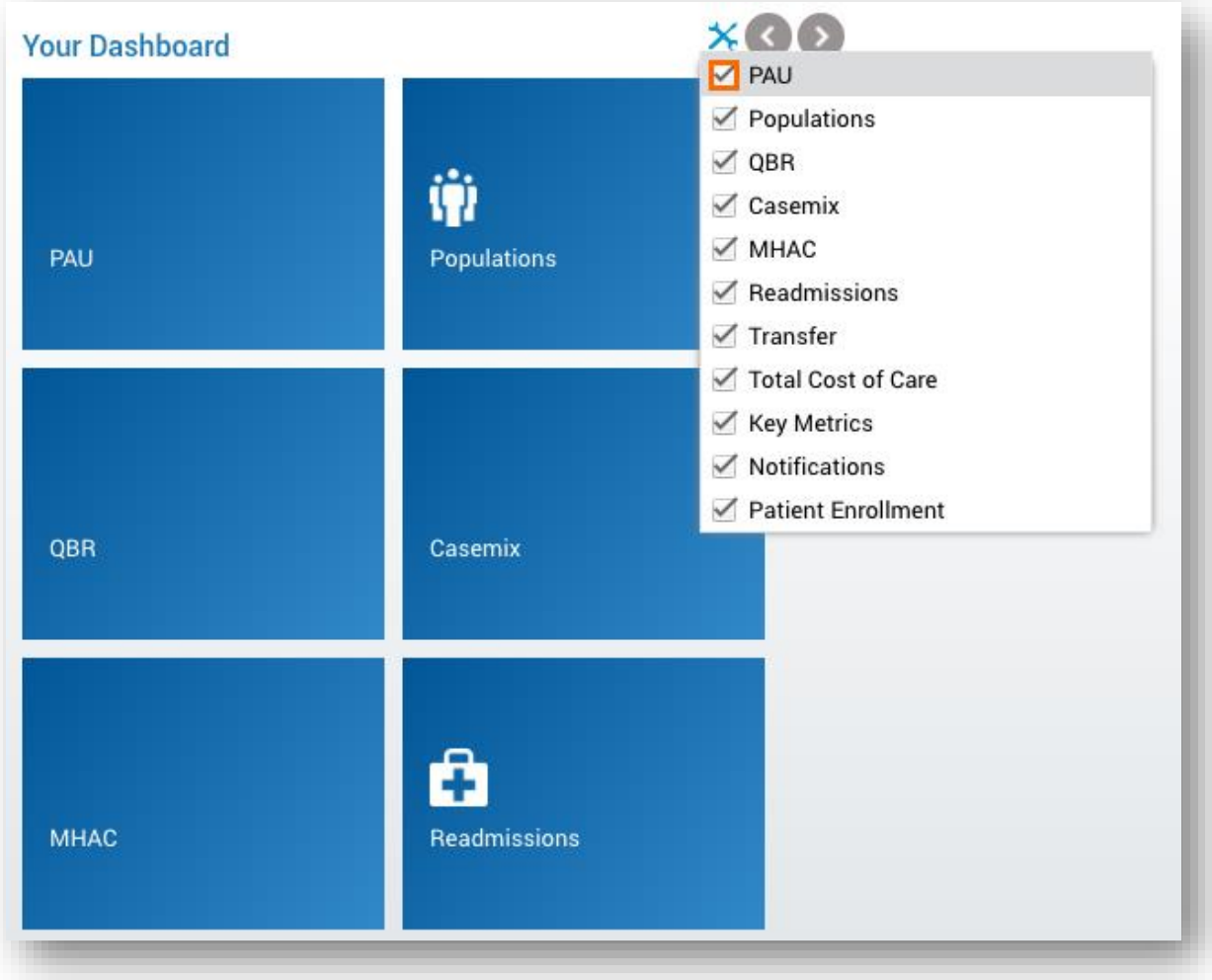
Customize Report Dashboard

To customize which Cards appear on your dashboard:

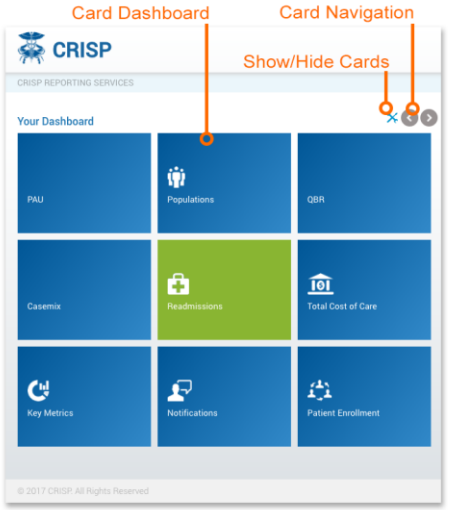
- Click the Tool icon
- A list of available reports will be displayed
- Click the checkbox to select from the available reports, which reports to display on your dashboard

Your customizations will be saved for the next time you login.

Click the Previous/Next Card Navigation buttons to see more cards.



Customizing the Landing Page

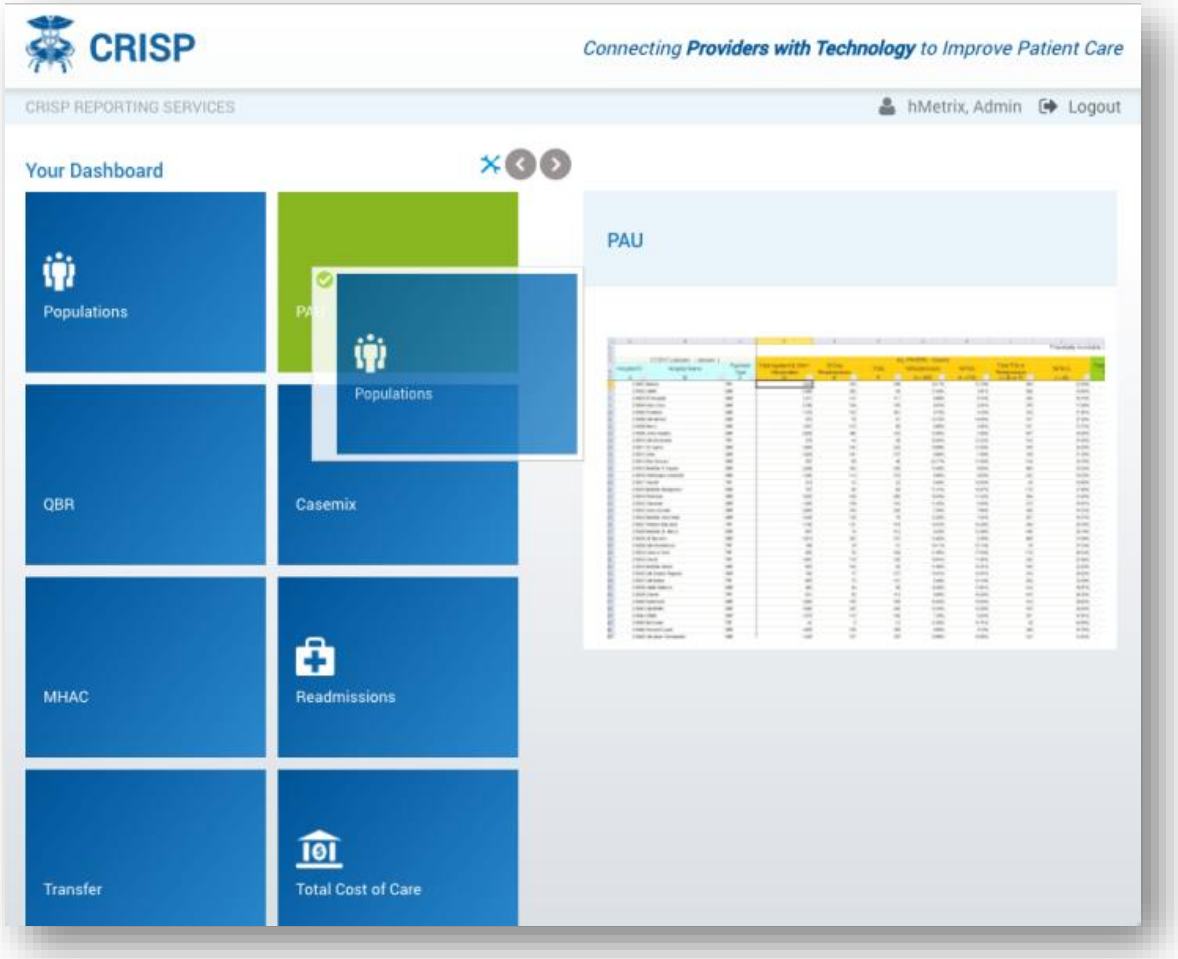


Customize Report Dashboard

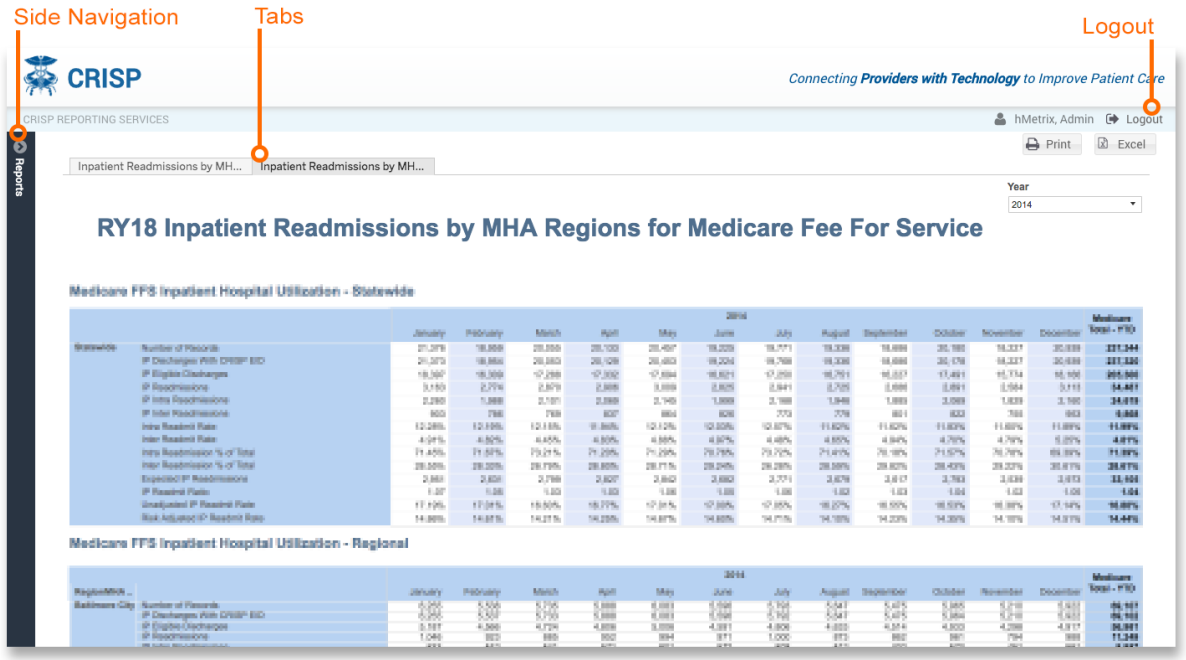
To rearrange cards on your dashboard:

- Click and hold the card you wish to move
- Drag the card where you wish it to go
- The card will show a green check mark when it's in a position where it can successfully move
- Release the mouse button
- The card will move to the spot you selected

Your customizations will be saved for the next time you login.



Logout

To logout, click the Logout button in the upper right hand corner of every page.

Clicking on the logout button will log you out from the application and Active Directory authentication.