

## Tools for Medicaid Path: The MCO Assignment List & Multi-Payer Reporting Suite



The MCO Assignment List provides each participating TIN with the official accounting of all HealthChoice enrollees for whom it is responsible for providing advanced primary care under Medicaid Path. The List documents the assigned Primary Care Provider (PCP) for each enrollee.



The Multi-Payer Reporting Suite (MPR) is powered by the most recent 36-months of Medicaid encounters. It contains several utilization and quality performance reports to inform care management interventions. The Population Navigator features new columns to support Medicaid Path, providing information about the participant's assigned PCP and TIN.

Together, these tools provide Medicaid Path participants with insights into their assigned enrollees. An updated MCO Assignment List is provided quarterly, with releases occurring in the first month of each quarter (Jan, Apr, Jul, & Oct). TINs are encouraged to complete the steps below each quarter to ensure they have the most recent accounting of their assigned enrollees and access to their patterns of care.

### Download the MCO Assignment List

Each TIN's designated CRISP Point of Contact (POC) can download the MCO Assignment List from CRISP Reporting Services (CRS). To download the MCO Assignment List:

1. **Log into CRS**
2. **Select the "All-Payer Population" Tile**
3. **Select "MCO Assignment List"**
4. **Click the icon next to the MCO Assignment List to Download.** The Excel file contains information about the enrollee and their assigned PCP and TIN.
  - a. TINs are recommended to review their file and perform quality checks where necessary
5. Send a request to your CRISP outreach representative for a new Medicaid Path panel to be set up

### Create a Multi-Payer Panel Using the MCO Assignment List

Participating TINs are encouraged to use the Panel function in MPR to track their participating enrollees over time. A new Medicaid-only Panel must be uploaded through CRISP's Panel Processor tool. Click [here](#) for more information on how to create a Panel. CRISP strongly recommends TINs create a Panel specific to the MCO Assignment List. For standard Panel submission (not "Medicaid-only"), organizations should not include any patient IDs associated with the MCO Assignment List that are not in the existing non-Medicaid CRISP Panel. Please communicate with your CRISP outreach representative for Panel needs. Once the Panel is created and available in MPR, it needs to be updated quarterly to reflect current participation. Follow these steps to update your existing Panel based on the quarterly MCO Assignment Lists.

1. **Modify the Downloaded MCO Assignment List to be Compliant with Panel Processor**
  - b. The allowed fields for the Panel Processor are: Patient\_ID, First\_Name, Last\_Name, Address\_1, City, State, Zip, Birthdate, Gender
    - i. For Medicaid Panels, the Current Medicaid ID should be used for the Patient\_ID field in the Panel template
  - c. All other columns must be removed from the Assignment List before uploading the file to the Panel Processor
    - i. Other fields can be used in the panel template for HIE CEND Population Explorer filtering – contact your CRISP outreach representative for more information.
2. **Log into the HIE Portal and Access Panel Processor**
3. **Upload a Panel Using the "Upload File" Option**

### Create and Access Rosters in Multi-Payer

Rosters enable users to focus on sub-populations of interest, creating static lists of patients to be applied to all MPR reports. A Roster can be created by filtering beneficiaries to include only those with Assigned PCPs/TINs associated with a practice, limiting non-affiliated PCPs/TINs, and further applying patient characteristic restrictions. Rosters can be made public for all users with Panel access.